

PARISH OF WILSHAMSTEAD: NOTICE OF THE ANNUAL MEETING THE PARISH COUNCIL

I hereby give you notice that the annual meeting of WILSHAMSTEAD PARISH COUNCIL will be held at **7.00 pm on MONDAY 11th MAY 2026 at Wilstead Village Hall, Cotton End Road**

This meeting will be in person. All members of the Council are hereby summoned to attend a meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are invited to speak during the Open Forum item.

Dated:05/05/2026

Signed: E. Barnicoat

MEETING BUSINESS TO BE TRANSACTED

- 1) Election of Chair, Welcome and Apologies for absence to be received
- 2) Declarations of Personal and Prejudicial Interest for the meeting
- 3) Open Forum – members of the public invited to speak
- 4) Election of Vice Chair, to confirm Parish Council representatives to outside organisations, approval of Working Group structure for 25/26
- 5) Planning and Development to include:
 - a) 26/00694/LBC Dismantle and rebuild a section of the boundary wall beside the shared driveway at Duck End Farm House 7 Duck End Lane
 - b) 26/00822/COU Change of Use to car storage using existing hardstanding (Use Class B8) at Land Off Luton Road
 - c) 25/02560/MAR Reserved matters relating to matters of layout, scale, appearance and landscaping for the erection of 95 dwellings, public open space and play facilities, SUDs features and associated infrastructure pursuant to Outline Planning Permission 24/02231/MAO at Land At Village Farm 85 Cotton End Road – consideration ahead of Parish Council medication meeting with applicant
 - d) Update on Duck End Lane planning appeal hearing, and Neighbourhood Plan healthcheck review
 - e) East West Rail public consultation consideration of Council response
 - f) Consideration of any planning applications received after the publication of the agenda
- 6) Borough Councillor report
- 7) Finance and Policy matters to include:
 - a) Quotes for consideration/ratification – Huckle’s Meadow maintenance, insurance renewal, community safety cameras
 - b) Section 106 monies from application 15/00698/S73 quotations for consideration regarding outdoor equipment
 - c) Invoices to be paid
 - d) Internal auditor report to be received and reviewed
 - e) Review and approval of the Annual Governance Accounts Return Sections 1 and 2
- 8) Correspondence and Information Received to include summary of items not covered on agenda, for information only
- 9) To agree the minutes of last Council meeting held on 20th April
- 10) Close of Meeting – Next Meeting Date 15th June 2026 at 7pm