

## PARISH OF WILSHAMSTEAD: NOTICE OF THE ANNUAL GENERAL MEETING THE PARISH COUNCIL

I hereby give you notice that the meeting of WILSHAMSTEAD PARISH COUNCIL will be held at **7.00 pm on MONDAY 12<sup>th</sup> MAY 2025 at Wilstead Village Hall, Cotton End Road**

**This meeting will be in person.** All members of the Council are hereby summoned to attend a meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are invited to speak during the Open Forum item.

Dated:07/05/2025

Signed: E. Barnicoat

### MEETING BUSINESS TO BE TRANSACTED

- 1) Election of Chair, Welcome and Apologies for absence to be received
- 2) Declarations of Personal and Prejudicial Interest for the meeting
- 3) Open Forum – members of the public invited to speak
- 4) To consider proposal by Bedford Borough Council to introduce some parking restrictions in various roads in Wilstead response to be agreed to public consultation
- 5) Parish Councillor vacancies – ability to co-opt
- 6) Election of Vice Chair, to confirm Parish Council representatives to outside organisations, approval of Working Group structure for 24/25
- 7) Planning and Development to include:
  - a) 25/00865/FUL Two storey rear extension, addition of pitched roof to replace flat roof over front porch and partial side at 17 Pollards Close
  - b) Consideration of any planning applications received after the publication of the agenda
- 8) Borough Councillor report
- 9) Land transfer and community project updates to include: Longmeadow Drive open space adoption, Huckles Meadow update and community woodland follow up
- 10) Finance matters to include:
  - a) Quotes for consideration - insurance renewal
  - b) Invoices to be paid
  - c) Grant application - Wilstead Scouts Group
  - d) Year end accounts consideration to include Internal Audit feedback
  - e) Review and approval of the Annual Governance Accounts Return Sections 1 and 2
- 11) Correspondence and Information Received to include summary of items not covered on agenda, for information only
- 12) To agree the minutes of last Council meeting 22<sup>nd</sup> April
- 13) Close of Meeting - **Next meeting will be on Monday 16<sup>th</sup> June 2025 at 7.00pm**