

PARISH OF WILSHAMSTEAD: NOTICE OF THE ANNUAL GENERAL MEETING THE PARISH COUNCIL

I hereby give you notice that the meeting of WILSHAMSTEAD PARISH COUNCIL will be held at **7.00 pm on MONDAY 15th MAY 2023 at Wilstead Village Hall, Cotton End Road**

This meeting will be in person. All members of the Council are hereby summoned to attend a meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Members of the public are invited to speak during the Open Forum item.

Dated:

Signed:

MEETING BUSINESS TO BE TRANSACTED

- 1) Election of Chair, Welcome and Apologies for absence to be received
- 2) Acceptance of Office, Register of Interest forms, Declarations of Personal and Prejudicial Interest for the meeting
- 3) Open Forum – members of the public invited to speak
- 4) Election of Vice Chair, to confirm Parish Council representatives to outside organisations, approval of Working Group structure for 22/23, Wilstead Flower and Produce Association presentation
- 5) Planning and Development to include:
 - a) 23/00802/FUL Single storey flat roof parapet rear extension and Juliet balcony. Garage conversion. Alterations to front elevation. Four new roof lanterns. Rendered walls and natural slates to roof at 61 Whitworth Way
 - b) 23/00808/FULL loft conversion with roof lights and new 2nd floor Juliette balcony to South gable end at Reid Court
 - c) Ratification of Local Plan 2040 public hearing written statements
- 6) Borough Councillor report
- 7) Finance matters to include:
 - a) Quotes for consideration to include Jubilee Way water pipe works
 - b) Invoices to be paid
 - c) Internal Audit feedback
 - d) Review and approval of the Annual Governance Accounts Return Sections 1 and 2
- 8) Correspondence and Information Received to include summary of items not covered on agenda, for information only
- 9) To agree the minutes of last Council meeting 17th April
- 10) Close of Meeting - **Next meeting will be on Monday 19th June 2023 at 7.00pm**