

MINUTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Small Village Hall, Monday 30 September 2019

PRESENT: Linda Hiscott, Chair; Stuart Thomson; Caroline Brady-Watts Eric Benton
Chris Ashby Hilary Ashby , , Vivien Riddle, Paul Buckley Mary Koukkoulis .

APOLOGIES Jerry Parker,

1. **Minutes** of the last meeting were approved.

Copies of the minutes to be sent to the Parish Council.

Action PB

2. **Agenda**

This special meeting was called to evaluate the results of the Open Day and to determine action now needed to follow up.

2.1	<p>121 persons attended which was good but noted that there was still limited interest shown from younger persons in the Village.</p> <p>Viv passed the signing in book to Linda who will put onto an Excel table then Eric will add the information from survey monkey to the data base of interested parties held by Mark .</p>	<p>Action EB MB LH</p>
2.2	<p>Eric reported that 334 surveys had been completed to date.</p> <p>It was agreed that efforts be made to encourage the remaining residents to complete the surveys:</p> <p>The completion date would be extended to 18 october</p> <p>Boards would be erected at each entrance /exit to the village</p> <p>“Have you completed your Surveys?”</p> <p>“Last Day 18 October”</p> <p>Posters to go up in the VH/Jubilee Centre/Bowls Club</p> <p>Steve Aire from Briar Bank had offered to encourage residents. Paul to provide him with paper surveys</p> <p>Efforts to encourage school / younger groups would continue</p> <p>Linda would approach Evangelicals</p>	<p>Action EB MB</p> <p>Action PB</p> <p>Action All</p> <p>Action LH</p>
2.3	<p>Eric summarised the responses of the survey results so far.</p> <p>He would integrate the post -it comments.</p>	<p>Action EB</p>

2.4	All Banners relating to the Open Day would be taken down. The other banners would remain up until 18 October	Action ST CA
2.5	All encouraged to submit their expenses incurred to the PC. Costs would be paid by the PC from the grant provided by Locality and any unspent monies at the end of the year would be returned.	Action All
2.6	The process of writing the draft plan would be discussed at the next meeting.	
2.7	Linda thanked all of those who had helped with delivering the Flyers/surveys which was done very quickly. Particular thanks to the non committee persons who had helped with the catering and provided help completing the surveys. Linda would write to them.	Action LH
2,8	Date of next meeting 21 October 7.30	

Signed Date.....

Linda Hiscott Chair