

MINUTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Small Village Hall, Monday 18 November 2019

PRESENT: Linda Hiscott, Chair; Stuart Thomson Eric Benton Hilary Ashby , , Vivien Riddle, Paul Buckley Mary Koukkoulis . Jerry Parker

APOLOGIES Caroline Brady-Watts Chris Ashby Mark Brookes

1. **Minutes** of the last meeting were approved.

Copies of the minutes to be sent to the Parish Council.

Action PB

2. Matters Arising

Noted that all expenses had now been submitted to the PC. Eric would arrange for a summary from the PC accounts to be available when required.

3. Housing Needs Survey

The HNS had been submitted by BRCC and noted

4 Analysis of the NP Survey

Linda thanked all those for their work in analysing the responses with particular thanks to Eric Chris and Hilary.

The sample analysis submitted by Chris was considered appropriate and the format for all responses. The responses would be reviewed accordingly. An additional paragraph would be added to each section summarising the responses submitted on the post it notes.

These would then be circulated to all members with the graphs to provide the base information for the workshop with Sally. It was noted that responses relating to specific issues appeared in more than one question and there is a need to co ordinate these when forming policies.

Action ALL

5 Important green Spaces

A list of the spaces was circulated by Viv. It was agreed that footpaths and grid references should be included. This information should be available from Nigel or the Borough. The Clerk may be able to assist in identifying the appropriate person at the Borough

Action VR

6 Date of next meeting

Monday 16 December

Signed Date.....

Linda Hiscott Chair