

MINUTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Zoom meeting, 5 Oct 2020.

PRESENT: Linda Hiscott, Chair; ; Eric Benton; Hilary Ashby, Vivien Riddle; Paul Buckley; ; Caroline Brady-Watts, Chris Ashby, Sally Chapman

APOLOGIES Mark Brookes Jerry Parker Stuart Thomson Mary Koukkoulis

1. Minutes of the last meeting were approved. Copies of the minutes to be sent to the Parish Council.	PB
2. Matters Arising All considered within the main Agenda	
<p>3. Draft Structure Plan</p> <p>Sally had circulated the DSP prior to the meeting. The plan was considered Paragraph by paragraph and Sally will now amend the DSP with the amended wording and recirculate prior to the next meeting.</p> <p>Input for the gaps in the DSP were allocated as follows:</p> <p>Front page To be reviewed with logo</p> <p>Photographs All photos to be sent to the shared drive and then interspersed in the document. Sally to select appropriate photos</p> <p>Forward Eric to provide wording</p> <p>3.14 Household Data Eric to provide updated figures and date of parish change</p> <p>Consultation Linda to progress Consultation Document . It should start with a summary.</p> <p>7.9 Key Views up to 15 Key Views probably best. Vivienne and Caroline to review the list and provide photos. Views must be from public areas</p> <p>7.12 Info on Duck End Lane tree planting required</p> <p>7,17 The Gap Area Chris to check the plan correctly shows the area between Wilstead and Wixams . Probably only 2 arrows acceptable</p> <p>8.2 Wildlife Sites Mary to check accuracy and refer to the newts area</p> <p>9.4 Local Buildings Owners to be consulted for consent to inclusion .Parish clerk to be asked to write. Eric to arrange. Sally to provide</p>	<p>EB</p> <p>All SC</p> <p>EB</p> <p>EB</p> <p>LH</p> <p>VR CBW</p> <p>VR</p> <p>CA</p> <p>MK</p> <p>EB SC</p>

template	
9.9 /10 Base design codes for the district zones and Village centre to be defined . Sally to send examples to Paul . Paul to review	SC PB
10.2 Recent developments Mark to provide summary	MB
10.18 Exceptions Scheme All to consider if there is to be a Scheme for next meeting.	ALL
11 Community Facilities Caroline to check and complete list	CBW
12.3 and ROS1 Open spaces Viv and Caroline to check and complete list	VR CBW
ROS2 Eric to update	EB
12.6 Sally to send example of appropriate matrix and Viv to update	SC VR
13.9 Parking Stuart to review and update	ST
13.15 Footpaths and bridleways Paul to provide summary	PB
13.16 Gaps in pavements Chris to review and provide summary	CA
14.1 Local Business Paul to review Linda to consider relevance of including Learning disability centre at Hanger View in the DSP	PB
	LH
All of the sections to be sent to Eric who will incorporate all into a revised document with changes tracked so that document can be viewed and modified at next meeting.	All
Next meeting Nov 16. (subject to availability)	
Meeting concluded.	
Signed	

